**City of Cumming  
Planning and Zoning Commission  
February 26th, 2019 Minutes**  
To Be Approved at the March 26th, 2019 Regular Meeting

The Cumming Planning and Zoning Commission had a meeting on February 26th, 2019 at 7:00 p.m. The meeting was held in the City Hall located at 649 N. 44th St., Cumming, IA.   
  
The meeting was called to order by Brad Hopkey at 7:01 p.m.

**I. ROLL CALL:**

Present: Brad Hopkey, Brent Highfill, Holly DeHamer, Karen McKinney, Ethan Roos, and Jeff Scandrett

Absent: Jill Stanford

Also present was Kyle Doyle and Cameron Wright (City Attorney).

**II. APPROVAL OF AGENDA:**Motion to approve Agenda by Highfill, and second by Roos. All Ayes.

**III. CONSENT ITEMS:**

1. 1/29/2019 Minutes

Motion to approve Consent Items, DeHamer, second by Roos. All Ayes.

**IV. ACTION/DISCUSSION ITEMS:**

1. **One-Way Street on South End of N. 44th**
   1. Doyle mentioned that they do not have issues with this concept. It was recommended to mark loading zones so that deliveries can be accepted without blockage.
   2. Bus parking was discussed. In the concept presented, the bus would need to drop off and find parking somewhere in the area.
   3. If there’s parking on Alice, only have parking on one side to allow enough room for traffic.
   4. It was discussed that minimal improvements would be good now so that it does not have to be re-done in the event more major improvements happen in the future.
   5. A motion by Highfill and second by McKinney, all ayes, to make a recommendation to Council contingent final review by Tony Bellizzi for recommendations on what side to have parking on Alice Rd. It would be preferable to handle this more like maintenance to not have to bring everything up to code at this point.
2. **Comprehensive Plan Amendments**
   1. P&Z will start working through the existing Comprehensive Plan. Appendix A was the starting point tonight.
   2. The Cumming Highway was discussed. The need to figure out the classification is critical with a large development being planned and for the strategic future growth of the area. It was discussed what route the major commuter traffic should take from the east to the west to get on the interstate.
   3. Major Arterial’s range from 150-165’ in other locations.
   4. The recommendation is to have Tony update the current Major Streets Plan, Figure 2. We will need to update Appendix A details to match what we recommend.
3. **Landscaping & Buffer Regulations**
   1. Review for next meeting
4. **Sign Regulations**
   1. Review for next meeting

**V. UPCOMING PLANNING & ZONING MEETING:**   
The next regular Planning and Zoning meeting is scheduled for March 26th, 2019 at 7 pm.

**VI. ADJOURN:**  
Motion by Highfill, second by McKinney to adjourn. All Ayes. The meeting was adjourned at 8:42 pm.

Respectfully Submitted,

Jeff Scandrett