

**NOTICE OF REGULAR COUNCIL MEETING
CUMMING CITY COUNCIL
January 22, 2024 – 6:00 p.m.
Cumming City Hall, 649 N. 44th St., Cumming, IA***

ROLL CALL

APPROVAL OF AGENDA as presented and/or amended

PUBLIC COMMENT-Up to 5 minutes to address the Council on items not included on this agenda

PUBLIC HEARING

CONSENT ITEMS

- A. Minutes from the January 8, 2024 Regular Council Meeting
- B. Payment of Bills
- C. Motion to Appoint Mayor Brent Highfill to Warren County Economic Development Corporation Board of Directors and City Administrator Rita Conner as Alternate
- D. Motion to Appoint Councilmember Ochanpaugh as Mayor Pro-Tem

BUSINESS ITEMS

INFORMATIONAL ITEMS

REPORTS:

- A. Mayor
- B. Council
- C. Attorney
- D. City Administrator
- E. City Clerk

ADJOURNMENT

UPCOMING ITEMS

FY 25 Budget
Middlebrook Agrihood Preliminary Plat

*The City of Cumming welcomes public participation. If unable to attend this meeting in person, online and phone participation are available below. For questions, please contact City Hall at 649 N 44th Street, 515-981-9214 or email at nonstot@cumming.iowa.gov

Join Zoom Meeting
<https://us02web.zoom.us/j/2382663968>
Meeting ID: 238 266 3968

**OFFICIAL PUBLICATION
CITY OF CUMMING
Regular Council Meeting 01/08/2024
To be Approved at 01/08/2024 Meeting**

The regular City Council Meeting of the City of Cumming was held at Cumming City Hall 649 N. 44th St. on January 08, 2024 at 6:00PM via Zoom. The meeting was called to order at 5:30 P.M. by Mayor Brent Highfill. Present at Roll Call: Council Members Kathie Hungerford, Charlie Ochanpaugh and Thomas Cackler. Martin Squier and Larry Goode, Jr. absent. Motion made by Cackler, seconded by Hungerford. Approved agenda 3-0. Squier and Goode, Jr. absent.

Oath of Office: Kathie Hungerford and Thomas Cackler

Public Comment: Karen McKinney via Zoom had concerns regarding 50th Avenue. The road is very rough, similar to a level B road. HyVee has not seeded and graded near the new storm drain on 50th Avenue on the resident's property. Security has sirens on late at night.

Public Hearings: None

Consent Items

Motion made by Cackler, seconded by Ochanpaugh to Approve Consent Items: Minutes from the December 11, 2023 Regular Council Meeting; Payment of Bills, December 2023 Financials, December 2023 Sheriff's Report, 2023 Building Permits; Motion to Approve Resolution 2024-01 Appoint Central Iowa Regional Drinking Water Commission Representative; Resolution 2024-02 Appoint Iowa Communities Assurance Pool Representative; Resolution 2024-03 Appoint Iowa Municipal Works Compensation Association Agent and Representative, Resolution 2024-04 Appoint Des Moines Area Metropolitan Planning Organization Representative, Resolution 2024-05 Appoint Des Moines Metropolitan Wastewater Reclamation Authority Representative, Resolution 2024-06 Appoint Warren County Economic Development Board Representative, Resolution 2024-07 Appoint Mid Iowa Planning Alliance Representative, and Resolution 2024-08 Pay Application #6 Absolute Group Cumming Avenue Widening/50th Street Paving Project. Approved 3-0. Squier and Goode, Jr. Absent. Motion to remove Item F made by Cackler, seconded by Ochanpaugh. Approved 3-0. Squier & Goode, Jr. Absent.

Payment of Bills:

Type	Date	Vendor	Memo	Amount
Check	12/12/2023	N/Warren Town & C...	AFR FY23	-91.74
Check	12/12/2023	Warren County Econ...	Invoice 20241	-1,100.00
Check	12/12/2023	City of Des Moines	Invoice 133418	-2,990.20
Check	12/12/2023	Warren County Sheriff	Invoice 2401	-5,878.00
Check	12/12/2023	Iowa City/County Ma...	IaCMA 23-24 Dues	-120.00
Check	12/13/2023	Waste Solutions of Io...	Invoice 74891	-136.00
Check	12/13/2023	Century Link	December 2023	-281.93
Check	12/13/2023	Norwalk Area Cham...	1/2/24 - 1/2/25	-780.00
Check	12/28/2023	Midamerican Energy	December Invoice	-1,611.62
Check	12/28/2023	Veenstra & Kimm Inc.	Building Permits	-6,090.71
Check	12/28/2023	Veenstra & Kimm Inc.	Invoice 41243-7	-171.00
Check	01/02/2024	Iowa One Call	Invoice 257438	-166.50
Check	01/02/2024	Elan Financial Servic...	Credit Card Bill	-58.42
Check	01/02/2024	N/Warren Town & C...	Minutes for Regular Council Meeting 11.27.23	-71.92
Paycheck	01/02/2024	Onstot, Nichole		-1,067.02
Paycheck	01/02/2024	Conner, Rita		-2,199.57
Check	01/02/2024	Conner, Rita	Health Insurance Reimbursement January 2024	-618.21
Check	01/02/2024	US Bank	Invoice 519053623	-197.60
Check	01/02/2024	Combined Systems ...	Invoice 163213	-15.15
			Total	-23,645.59

Business Items

- A. Draft Agreement Warren County Sheriff FY 25 – No action taken
- B. Resolution 2024-09 Authorizing Wages for City Employee motion by Ochanpaugh, seconded by Hungerford. Approved 3-0. Squier & Goode, Jr. absent.

Informational Items

Adjourn:

Motion by Cackler, seconded by Hungerford to adjourn the meeting at 6:28PM.

NEXT CITY COUNCIL MEETING: January 22, 2024, 6:00 pm at City Hall.

Brent Highfill, Mayor

Attest: Nichole Onstot, City Clerk

City of Cumming Claims To Be Approved All Transactions

Type	Date	Num	Name	Memo	Amount
Check	01/08/2024		First Net	December 28 Invoice	-41.24
Check	01/16/2024		McClure Engineering...	Invoice 149740 December 2023	-22,940.00
Check	01/16/2024		Waste Solutions of lo...	Invoice 76255	-137.00
Check	01/18/2024		Skinner Law Office PC	October 2023 - January 2024	-3,932.50
Paycheck	01/22/2024		Cackler, Thomas		-173.15
Paycheck	01/22/2024		Goode Jr, Larry		-246.93
Paycheck	01/22/2024		Highfill, Brent		-288.50
Paycheck	01/22/2024		Hungerford, Kathie		-190.31
Paycheck	01/22/2024		Ochanpaugh, Charlie		-173.15
Paycheck	01/22/2024		Onstot, Nichole		-1,118.01
Paycheck	01/22/2024		Squier, Martin		-161.36
Paycheck	01/22/2024		Conner, Rita		-2,199.57
Total					-31,601.72

SKINNER LAW OFFICE, P.C.

INVOICE

PO Box 367
Altoona, IA 50009

Invoice # 31766
Date: 01/16/2024
Due Upon Receipt

CUMMING
PO BOX 100
CUMMING, IA 50061

CITY BUSINESS

Date	Notes	Timekeeper	Quantity	Rate	Total
12/19/2023	Planning and zoning meeting	CW	1.75	\$175.00	\$306.25
12/20/2023	Phone call with Rita Conner and Mayor Highfill	CW	0.50	\$175.00	\$87.50
01/08/2024	Review 28E Agreement with Warren County Sheriff	CW	0.50	\$175.00	\$87.50

Subtotal \$481.25

Total \$481.25

Detailed Statement of Account

Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
30203	10/20/2023	\$1,833.75	\$0.00	\$1,833.75
30801	11/22/2023	\$621.25	\$0.00	\$621.25
31323	12/19/2023	\$996.25	\$0.00	\$996.25

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
31766	01/16/2024	\$481.25	\$0.00	\$481.25

Outstanding Balance **\$3,932.50**
Total Amount Outstanding **\$3,932.50**

Account	Balance
Trust Account Balance	\$0.00
Total Account Balance	\$0.00

Please make all amounts payable to: Skinner Law Office, P.C.
Payment is due upon receipt.
We gladly accept Visa, Mastercard, Discover and American Express.